

General Instructions

The applicant must read all the following instructions before filling the Online Application Form for Professional First Aid Training for Industries.

1. Log on <http://haryanaredcross.in> to access the home page of “Online Training Portal”.
2. Applicant in their own interest are advised to use desktop, laptop with broadband or 4G internet connection with latest web browser for better compatibility and fast registration on “Online Training Portal”.
3. A valid phone number and Email ID of Training coordinator, which will be used to send all necessary SMS alerts/status / updates regarding first aid training of employees.
4. For technical queries/clarifications while applying online for training, please feel free to contact the Help Line Number **7696438770, 9779733131 & 9779723131** and Email: helpdeskredcross@gmail.com
5. On successful registration, the user name (registration no.) and password will be sent to the mobile number of Training Coordinator provided and the same may be noted down for future use.
6. Applicant must enter his/her name correctly spelt in the online registration form mention on the Birth Certificate/ Mark sheets. Any change/alteration will not be accepted.
7. Keep a copy of the online generated registration no. and password for your future references.
8. First Aid Professional training to **30%** of the total employees (Including Regular, Contractual, outsource, Daily wages, or by any other mode for Security guards and other employees) of every Industry and **100%** Security Guards has been mandatory in the Haryana State.
9. If the employees required for training are less than 10, then employees have to go to St. John District red cross center.
10. If training required for more than 10 employees than Industry have option they can either choose in house training or visit to St. John District red cross center.

Requirement for in house training

1. Photocopy of ID proof for every employee.
2. Daily both time temperature checking of every trainee.
3. Mask and sanitizer should be there for each and every individual.
4. Training Hall.
5. 4 Blankets.
6. White board with markers
7. Laptop and Projector

Terms and Conditions

1. Training period will be of 3 days as per the syllabus (including practical) of the St John Ambulance (India), National Headquarters New Delhi.
 2. Transportation charges (to and fro) transportation will be provided by your office to instructor for three days.
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11. Industry have to pay (**1000 + 18% GST**) per employee for first aid training.
 12. Single batch of training can't exceed more than 30 employees.
 13. If any Industry outside the state of Haryana want to conduct First Aid training to their employees through St. John Ambulance (India), Haryana State Centre, then Industry has to direct communicate on email id haryanastateredcross@gmail.com and sjaharyana@gmail.com .
 14. Please add your employee count carefully, you can edit only once after adding after you have to contact helpdesk team.
 15. Avoid registering multiple times and submitting multiple registrations, which may lead to cancellation of candidature. Refund can only be initiated when candidates make more than one transactions on a single registration number.
 16. Please logout / sign out after submission of application.
 17. Application with incomplete data / information is liable for rejection

Guidelines for Online Fee payment and Fee Confirmation are as under

The fee payment is only through online mode and you can pay fee using any type of debit/credit card and online banking mode

1. For remittance of online fee for training, applicant will be re-directed to Payment Gateway to make the online payment of selected training.

2. After redirecting to online gateway, before proceeding next, applicant must check and ensure all details and fee amount.

3. After remittance of online fee for selected training, applicant will have three kind of status which are as: -

3.1. If your fee payment is successful, you can take printout of fee receipt of your online application for selected training immediately after successful receipt of fee payment.

3.2. If your fee payment gets failed, you will have to pay fee again and again till successful confirmation of fee receipt.

3.3 If the fee is deducted from the account of an applicant but the fee receipt not generated in this case the applicant is advised to wait for 48 hours for the refund of the fees, and need to check the status is "Successful" or "Failed" on Online Portal. If status is "Successful", you can further proceed to take the fee receipt of online training application and further process also. If status "Failed" then the applicant has to pay the fee again till the confirmation of fee receipt and other processes.

4. After successful payment of fee, applicant is advised to retain printed/hard copy of their online fee receipt for further processing and future references.